

## **TIPS FOR FILLING OUT THE ADULT APPLICATION**

1. The amount for registering is pro-rated based on the date that you sign the form. See fee chart in the application package. (\$15.00 in January, \$13.75 in February, \$12.50 in March, etc.) The amount will be slightly higher when you are re-registered with the troop for next year because insurance is added at that time for everyone. (\$15.00 is the full year fee. The insurance is \$1.75 for the year.)  
**Please make a check out to the Dan Beard Council for the correct amount.**
2. You must sign your name in two locations: on the application itself and on the page authorizing a background check. (This page precedes the application in the packet.) Both pages are required to register with the council.
3. You must complete the Youth Protection Training on-line and submit a copy of the certificate with your application. Your application will be rejected by Council without this certificate.
4. Choose a position code. Most new adult volunteers choose MC for committee member unless they know that they want to be an assistant scoutmaster or scoutmaster.
5. If you would like to be a merit badge counselor, you must fill out a separate Adult Volunteer application, all lines filled in. Fill in 42 for the position code. There is no charge to be a merit badge counselor. There is also a separate form to fill out for signing up as a merit badge counselor. On this form, please include a one sentence explanation of why you are qualified to be a counselor for each merit badge listed.